

**Minutes of the Mountain View Regional Waste Management Commission Meeting held  
Thursday December 17, 2009 at 9:00 a.m. at the Mountain View County Office**

<b>Attendance:</b>	Mary Jane Harper-Chairman	Town of Olds
	Joe Henze	Town of Sundre Alternate
	Gwen Day	Mountain View County
	Al Molnar	Town of Carstairs
	Rick Mousseau	Town of Didsbury
	George Suel	Village of Cremona
	Neil Kivell, CAO	MVRWMC
	Don Reid, Supervisor	MVRWMC
	Carol Longwell, Recording Secretary	MVRWMC
<b>Absent:</b>	George Taylor Vice-Chairman	Town of Sundre
	Dave Whitfield	Alberta Environment

No members of the public were in attendance.

**1. Call to Order** –Chairman Mary Jane Harper called the meeting of the Mountain View Regional Waste Management Commission to order at 9:05 a.m.

**2. Approval of Agenda:**

**MOTION:** Moved by Rick Mousseau to approve the agenda as amended. **Carried**

**3. Approval of Minutes:**

**Regular Meeting, November 26, 2009**

**MOTION:** Moved by Joe Henze to adopt minutes of November 26, 2009 regular board meeting. **Carried**

**4. Alberta Environment Report:** Mr. Whitfield was not present so no report was given.

**5. Directors Report/Issues/ Concerns:**

The Town of Sundre, the Town of Didsbury, the Town of Olds, Mountain View County and the Village of Cremona have no waste issues at this time. The Town of Carstairs stated that there are complaints of overflowing bins at the recycle centre. The Town of Olds received a letter from the CLC regarding strategies for recycling.

**MOTION:** Moved by George Suel that the Directors reports be accepted as presented. **Carried.**

**6. Business Arising Out of the Minutes:**

**a) Landfill License Application.**

We have received confirmation from Alberta Environment that our application for license will be reviewed in January 2010. Administration will continue its follow up of the application process. A request for a letter of support from MAP has been sent out.

**MOTION: Moved** by Rick Mousseau that the Board of Directors accept the report on the license application as information. **Carried.**

**b) Commission Web Page:**

The second draft of the Commission web site was presented to the Board for their review.

**MOTION:** Moved by Al Molnar that the Board of Directors accept the web page layout as amended. **Carried.**

**7. Review of Financial Situation:**

**a) Review of November Revenue and Expenditure:**

Statements of revenue and expenditures for November were presented.

**MOTION:** Moved by Gwen Day that the Board of Directors receive the financial report as presented. **Carried.**

**b) Review of Cheque Registers**

Cheque registers are reviewed by the Board via e-mail throughout the month. There were no further comments regarding the cheque registers.

**MOTION:** Moved by George Suel that the Board of Directors receive the review of cheque registers as presented. **Carried**

**8. Operation Supervisor's Report:**

- The largest problem that we dealt with this December was the weather. Saturday, December 5, the weather was so severe with blowing and drifting snow that we had no choice but to close all of our transfer stations. The local radio station was notified and we had them put public announcements on air through out the day.
- With temperatures nearing the -30°C mark, our trucks were down for two days, December 7 and December 14. We did manage to get Olds residential completed as we kept our rural trucks in the Truck Barn. The roads on December 7 were impassable and we needed to give our rural customers time to clean the snow out of their yards. We didn't send the rural trucks out until Wednesday, December 9. All urban residential was kept on schedule. As cold as it was, our equipment ran without fault and as of today we are ahead of schedule. Even though we use synthetic oil in all hydraulics, we still have issues with extreme cold. This will always be a problem for us.
- At this time of year, we like to be one section ahead on our rural customer runs to that our rural drives and equipment can help out with recycle. Recycle is extremely heavy at this time of year. We will have some people away on holidays as well.
- We had one employee leave us this month. He was looking for a driving job and higher pay. This position will be re-evaluated as to whether or not we need a replacement for the future.
- I would like to commend all the towns, Cremona and the County for their snow removal response. Our trucks had no problem picking up garbage or compost in any area.
- The trucks and equipment are operating well. Staff morale appears to be excellent.
- The truck barn has been inspected. There were 3 small problems that are already fixed. We will be moving the trucks into the barn at the end of this week.
- I would like to wish each of you a Very Merry Christmas and the best in the New Year.

**MOTION:** Moved by Joe Henze that the Board of Directors accept the Operation

Supervisor's Report as presented. **Carried**

**9. New Business/CAO Report:**

**a) Lions Club Equipment**

The Carstairs Lions Club has their baling and chipping equipment for sale. They have 2 vertical balers and 2 chippers. Our chipper is also at the Lions Recycle Centre and will need to be removed. Administration advises that the Commission should make an offer to purchase one of the balers to be used as a backup for our horizontal baler at the Olds recycle facility. Further, we will supply the Lions Club with the names or representatives that may be willing to work with the Lions to sell the remaining equipment.

**MOTION:** Moved by Rick Mousseau that the Board of Directors direct Administration to make an offer to purchase one used vertical baler, not to exceed \$3000.00. **Carried**

**b) Prepaid Requisitions:**

Cheques for the annual repayment of the prepaid requisitions to the three contributing municipalities will be made payable on December 31, 2009. This year's installment will complete the principle and interest payments to Didsbury and Sundre. The 2010 balance owing of \$66,037.77 is payable to the County with accrued interest based on the Royal Bank of Canada prime rate.

**MOTION:** Moved by Al Molnar that the Board of Directors receive the report on the prepaid requisitions as information. **Carried**

**10 Committee of the Whole:**

**MOTION:** Moved by Al Molnar to take the meeting in camera. **Carried.**

The meeting moved in camera @ 10:10 am

**MOTION:** Moved by Gwen Day to take the meeting out of camera. **Carried.**

The meeting moved out of camera @ 11:00 am

**MOTION:** Moved by George Suel that Administration renegotiate the land lease of NW 25 31 2 W5 with the current tenant. **Carried.**

**MOTION:** Moved by George Suel that Administration renegotiate the land lease of SW 25 31 2 W5 with the current tenant. **Carried.**

**MOTION:** Moved by Rick Mousseau that Administration negotiate a land lease for a portion on SW 25 31 2 W5 with a current tenant. **Carried.**

**MOTION:** Moved by Joe Henze that Don Reid be selected for the position of Chief Administrative Officer and that that the Employment Contract commencing March 1, 2010 be authorized for signature by the Chairman as per the terms discussed and agreed. **Carried**

**11. Other Business:**

**a) CLC Strategies:**

A letter received by the Town of Olds from the CLC requesting comment on the development of a recycling plan and the establishment of baselines for waste diverted from landfill for the CLC facilities was reviewed and discussed by the Board of Directors.

**MOTION:** Moved by Gwen Day that the Board of Directors direct Administration to communicate with Olds College and the CLC regarding a recycling program. **Carried.**

**12. Adjournment** – Date and Time of Next Meeting – Thursday, January 21<sup>st</sup>, 2010; 9:00 a.m. at the Town of Olds office.

**MOTION:** Moved by Rick Mousseau that the meeting be adjourned. **Carried**

Chairman Harper adjourned the meeting at 11:10 a.m.

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Chairman

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Chief Administrative Officer