

APPROVED

**Minutes of the Mountain View Regional Waste Management Commission Meeting held Thursday
May 27, 2010 at 9:00 a.m. at the Didsbury Town Office**

Attendance: Mary Jane Harper-Chairman Town of Olds
George Taylor Vice-Chairman Town of Sundre
Rick Mousseau Town of Didsbury
Gwen Day Mountain View County
Al Molnar Town of Carstairs
George Suel Village of Cremona
Don Reid, CAO MVRWMC
Jack Walton Operations Supervisor MVRWMC
Neil Kivell Consultant MVRWMC
Carol Longwell, Recording Secretary MVRWMC

Absent: Dave Whitfield Alberta Environment

No members of the public were in attendance.

1. Call to Order –Chairman Mary Jane Harper called the meeting of the Mountain View Regional Waste Management Commission to order at 9:00 a.m.

2. Approval of Agenda:

MOTION: Moved by George Suel to approve the agenda as presented. **Carried**

3. Approval of Minutes:

Regular Meeting, April 22, 2010

MOTION: Moved by Rick Mousseau to adopt minutes of April 22, 2010 regular board meeting.
Carried

4. Alberta Environment Report: Mr. Whitfield was not present so no report was given.

5. Directors Report/Issues/ Concerns:

The Town of Sundre, Mountain View County, and the Village of Cremona have no waste issues at this time. The Town of Carstairs and the Town of Didsbury stated that their town cleanups are happening this week. The Town of Olds thanked MVRWMC for their prompt attention to cleaning up the garbage at the Sierra Drive 4 plexes. It was also stated that there are now security lights and cameras in operation at the 49 Ave. recycle centre in Olds.

MOTION: Moved by George Taylor that the Directors reports be accepted as presented.
Carried.

6. Business Arising out of the Minutes

a) Landfill License Application: Parkland Geotechnical Consulting and Tagish Engineering have finalized and sent the application report to Weiguo Wu at Alberta Environment on April 28, 2010. We now await Mr. Wu's reply.

MOTION: Moved by Rick Mousseau that the Board of Directors receive the Landfill License Application report as information. **Carried.**

b) Asphalt Grinding. We will have an estimated 4000 tonnes of shingles by the end of June. The total worth to the Commission will be \$200,000.00. We currently charge \$50.00/tonne.
-RAS Ltd.: For a significant cost, this company would be more than happy to grind our shingles.

-Lafarge: If a 5 year contract was signed with Lafarge, the Commission would be responsible to pay the cost of trucking the product to their Spy Hill, Calgary site. The shingles would then become their property.

-Gemaco: They would grind the shingles at no charge and they would keep the finished product. The Commission is expected to supply a water truck and either a track hoe and thumb or a loader. The cost to the Commission will be in the \$20,000.00 range.

-Rubydale: Rubydale will remove the shingles at no cost to the Commission. The material would then become their property. They would transport the shingles either all at once or over a short period of time. Rubydale would also be interested in a 5 year contract that would remove the shingles on a yearly basis.

MOTION: Moved by George Suel that the Board of Directors accept the asphalt shingle report as information. **Carried.**

c) 12 Week Rural Up Date: Mr. Greg Wiens presented our proposal to the Mountain View County Council on May 19, 2010. It was proposed that MVRWMC would like to offer a 12 week package to the rural customers. The proposal was presented and approved by Council. The official start of the 12 week program is set for August 1, 2010. Advertising will begin in June and can be seen on the County page in the Gazette.

MOTION: Moved by George Taylor that the Board of Directors receive the 12 week rural pick up as information. **Carried.**

d) Municipal Clean-up Policy: For the purpose of properly managing and co-ordinating member municipality's extra residential clean-up of solid waste, it has become necessary for the Commission to establish guidelines and procedures. Three options have been developed and were passed out to Directors for review at the April meeting for discussion at the May meeting.

MOTION: Moved by Rick Mousseau that Administration make the changes as discussed and bring the guidelines and procedure policy back to the next meeting. **Carried.**

7. Review of Financial Situation:

a) Review of April Revenue and Expenditure:

Statements of revenue and expenditures for April were presented.

b) Review of Cheque Registers

Cheque registers are reviewed by the board via e-mail throughout the month. There were no further comments regarding the cheque registers.

MOTION: Moved by Al Molnar that the Board of Directors receive this report as presented. **Carried.**

8. Operation Supervisor's Report:

1. All aspects of operations are going well. All trucks are running well using our day to day preventative maintenance program. Employee moral is very good. Jobs are getting done. All 4 summer students are a big help and have received many compliments from our staff.

2. We have planted 200 trees this past month on the south and west berm of the Resource Centre. Trees were also planted along range road 3.14 near the entrance to the landfill. About ½ of the trees have been planted and along the western perimeter of the proposed 12 hectar class II landfill.

3. Our truck barn has been paved which pleases everyone. Drivers are not laying on the rocks to grease the trucks any more. Our budget was \$57500.00 to either pave or pour concrete in the building. We had it paved for \$29200.00. The cost of concrete would have been \$70,000.00.

4. We have received many compliments from the general public about how clean and organized our landfill and resource centers are. All compliments are passed onto our staff. Management knows staff do a good job and it's a great moral booster for them to hear compliments coming from our customers.

5. The transfer station in Olds is very busy. The baler is going flat out 10 hours per day. There is more and more product all the time. At present we are 94.48 tonnes over what we baled last year at this time.

6. At this time, we have 3575 tonnes of asphalt shingles, 294 tonnes of vinyl siding, 146 tonnes of dry wall, 290 tonnes of wood which will be chipped next week-beginning June 1.

7. The recycle trailer from Midway School had 260 kgs of product in it. Cardboard made up over ½ of the volume. We empty the trailer every 5 to 6 weeks and find that all compartments, with the exception of cardboard are less than on ½ full.

8. Birds—the raven population is down mainly because we use a lot of daily cover. Robert McDonald of Wildlife Control Services was at the Landfill this past month. Wildlife Services will visit our landfill three times this year. He visited all of our surrounding neighbours asking about concerns. To date we have had no feedback from our neighbours. McDonald will issue a report to the landfill in June. Our landfill foreman has terminated 16 ravens in May.

9. Leachate is being pumped up on the cells. In the month of May, we have pumped 5.7 cubic meters (3010 gal) of leachate from Class II and 8.55 cubic meters (4516 gal) from Class III. Leachate is sprayed over the face of the landfill on warm days and allowed to evaporate.

10. We spread more gravel on our entrance road and dust control was laid on it May 26, 2010.

11. We had 2 complaints from the same person about garbage in the ditches on the west road (R.R 2.1). There was a small amount of garbage collected from the ditch (2 tires, 4 hubcaps, carpet and 3 general garbage bags). The road sides were cleaned up the same day as the phone call was made.

12. Our new roll-off- truck will be delivered to our yard on or before June 10. Delivery is 2 weeks behind due to waiting for parts from California. We were \$6000.00 under budget on the purchase of this truck.

13. 76-3yd bins have been purchased from Environmental Metal Works in Two Hills, AB. This purchase price will be \$560.00 per bin and should land at the landfill on May 30, 2010. 20 replacement bin lids were also ordered.

MOTION: Moved by Al Molnar that the Board of Directors accept the Operation Supervisor's Report as presented. **Carried**

9. Consultants Report:

1. The door to door recycle campaign has been concentrated in Sundre and Olds over the past month. Many of the businesses visited in Sundre take their recycle directly to the recycle centre. Other than the schools, only five businesses now utilize our recycle bins but there are several considering our service and call backs will be made. The businesses in Olds are very supportive of our commercial bin recycling program. We have 80 plus cardboard/paper bins in circulation around town. The Cornerstone shopping centre is serviced for cardboard recycling by Waste Management as part of their packaged waste service. We are now offering plastics bins to high end generators. To date, we have plastics bins at the UFA, Home Hardware, Shoppers Drug Mart and the high school. We will have to wait to offer this service to others outside of Olds until we have more interested parties. I will be contacting the primary grocery stores regarding their organic waste collection. Organics are estimated to be at least 50% of their solid waste stream.

2. We requisition our member a recycling fee on a per capita basis because recycling does not pay its way from the sale of collected product. Businesses supply all our requisitioned residents with all the materials they eventually must recycle or throw away and they pay nothing! Attached are some of the rates charged to other municipalities.

3. CLC has now extended their environmental program to include mixed plastics, tin cans and paper. We are trying to meet with College management and hope to work with them to develop a College recycling program.

MOTION: Moved by George Taylor that the Board of Directors accept the Consultants report as information. **Carried**

10. New Business/CAO Report:

a) Landfill Compaction Contract:

The Landfill compaction contract expires on October 31, 2010. The existing contract allows the Contractor a 2 year extension at the Commission's discretion. The contractor has requested that the Commission consider making a decision at this time as to whether or not we extend his contract. If the Commission were to extend the contract through an addendum, all rates would remain the same as in the original contract. At the end of the contract extension, the Commission would need to either tender the contract or pursue compacting trash on its own.

MOTION: Moved by Al Molnar that the Board of Directors approve a 2 year extension for the Landfill Compaction Contract. **Carried**

b) Eagle Hill Plastic Recycling:

The rural community of Eagle Hill has requested by way of County Councillors, that the Commission add mixed plastics to the Eagle Hill site. For the past 8 years, the Commission has provided bins for cardboard, mixed paper, newspaper, tin cans and glass. All product is collected and transported separately. Mixed plastics are collected using 30 yd or 40 yd bins. If the Commission were to provide this service to Eagle Hill it would cost \$8000.00 for a 30 yd bin plus trucking costs of \$120.00 per hour. The bin would be emptied at the most 3 to 4 times per year. Administration asked that the Board of Directors give direction in this matter. Purchasing another 30yd bin would be an unbudgeted item.

Since some municipalities have purchased their own 30yd bins for their recycle centres, it was asked if the representative from Mountain View County would take the matter of purchasing 30yd bins for the Eagle Hill site back to their council..

MOTION: Moved by Rick Mousseau that the Board of Directors send this item to MVC council. **Carried.**

c) Wood Chipping:

Within the next two weeks wood chipping should be completed at all transfer sites and the landfill. We have approximately 350 tonnes to chip. The wood will be chipped directly into walking floors and transported to the landfill where it will be stored until the ground freezes next winter. The chips are then used for daily cover. The total cost should be \$13000.00. The Commission chips wood at most sites semi annually.

d) Compost Sales

The Composting Centre at Olds College processes and markets all the compost the Commission collects. Sales for 2010 are slightly over \$8000.00. If all of the processed compost sells, sales could reach \$12000.00. Compost that is being marketed in 2010 was collected in 2008.

MOTION: Moved by Rick Mousseau that the Board of Directors receive the Wood Chipping and Compost Sales report as information. **Carried**

e) Remuneration/Honorariums:

The Chairman of the Board has requested a review of Honorariums extended to MVRWMC Board Members. Comparisons were made using references from the Water Board and Mountain View Seniors Housing.

MOTION: Moved by Al Molnar that the Board of Directors approve the changes to the Remuneration Policy as presented effective October 1, 2010. **Carried.**

f) Planning Meeting: It has been recommended that a date be set for a 3 year Planning Meeting. It would be helpful if the Board of Directors help set the items for the agenda prior to the meeting.

MOTION: Moved by George Taylor that the Planning Meeting follow the regular meeting of June 25, 2010. **Carried.**

11 Other Business

12 Committee of the Whole:

MOTION: Moved Gwen Day to take the meeting in camera. **Carried.**

The meeting moved in camera @ 11:30 am

MOTION: Moved by George Taylor to take the meeting out of camera. **Carried.**

The meeting moved out of camera @ 11:35 am

13 Adjournment – Date and Time of Next Meeting – Friday, June 25 at 9:00 a.m. at the Olds Town Office

MOTION: Moved by George that the meeting be adjourned. **Carried**

Chairman Harper adjourned the meeting at 11:40 a.m.

Chairman

Chief Administrative Officer