

**Minutes of the Mountain View Regional Waste Management Commission Meeting held
Thursday February 18, 2010 at 9:00 a.m. at the Sundre Town Office**

Attendance:	Mary Jane Harper-Chairman	Town of Olds
	George Taylor Vice-Chairman	Town of Sundre
	Gerald Ingeveld	Mountain View County Alternate
	Al Molnar	Town of Carstairs
	Ernie Ryckman	Town of Didsbury Alternate
	George Suel	Village of Cremona
	Neil Kivell, CAO	MVRWMC
	Don Reid, Supervisor	MVRWMC
	Carol Longwell, Recording Secretary	MVRWMC
Absent:	Rick Mousseau	Town of Didsbury
	Gwen Day	Mountain View County
	Dave Whitfield	Alberta Environment

No members of the public were in attendance.

1. Call to Order –Chairman Mary Jane Harper called the meeting of the Mountain View Regional Waste Management Commission to order at 9:05 a.m.

2. Approval of Agenda:

MOTION: Moved by George Taylor to approve the agenda as presented. **Carried**

3. Approval of Minutes:

Regular Meeting, January 21, 2010

MOTION: Moved by George Suel to adopt minutes of January 21, 2010 regular board meeting. **Carried**

4. Alberta Environment Report: Mr. Whitfield was away so no report was given.

5. Directors Report/Issues/ Concerns:

The Town of Olds and the Town of Carstairs have no waste concerns at this time. The Town of Didsbury enquired about the possibility of metal recycling bins at the recycling area. It was explained that due to weight and compacting issues that this is impossible to do. The Village of Cremona inquired about the use and cost of a 2nd black bin. It was stated that the other municipalities allow second bin usage and that the cost is up to the Village of Cremona council to decide. Mountain View County stated that they are doing an environmental study of the old county shop, and that the recycle centre may have to be relocated. The Town of Sundre put down a challenge to all other members to be the best recycler in 2010.

MOTION: Moved by Ernie Ryckman that the Directors reports be accepted as presented. **Carried.**

6. Delegations:

a) Ridgeline Greenfill Inc.—Jason Flatla

Mr. Flatla made a presentation to the Board of Directors.

MOTION: Moved by Ernie Ryckman to thank Mr. Flatla for his presentation.
Carried.

7. Business Arising Out of the Minutes:

a) Municipal Award Trophy:

The award design has been completed and the presentation to Sundre will be arranged at their earliest convenience. Six plaques will be purchased with one residing at each municipal office. The award winner bronze tag can be applied to each of the six plaques annually.

MOTION: Moved by George Suel that the Board of Directors accept the trophy draft with the suggested changes. **Carried.**

b) Plasco Waste Disposal Agreement:

Recent news articles in the Red Deer Advocate indicate that the construction of the Plasco waste to energy plant will start this spring with anticipated completion in 18 months. The most recent agreement proposal from Central Waste Management Commission is simplified from previous proposals and will meet administration needs should the board wish to enter into such an agreement. The proposed agreement is in template only and does not lay out the term, fees or volume.

MOTION: Moved by George Taylor that administration look into a contract with Central Waste Management Commission for the least amount of years and the least amount of tonnage on a trial basis. **Carried.**

7. Review of Financial Situation:

a) Review of January Revenue and Expenditure:

Statements of revenue and expenditures for January are not available until all year end 2009 revenue and expenditure has been accrued.

MOTION: Moved by Al Molnar that the Board of Directors receive the financial report as presented. **Carried.**

b) Review of Cheque Registers

Cheque registers are reviewed by the Board via e-mail throughout the month. There were no further comments regarding the cheque registers.

MOTION: Moved by Al Molnar that the Board of Directors receive the review of cheque registers as presented. **Carried**

c) ACFA Borrowing Resolution

The CAO reviewed the ACFA Borrowing Resolution with the Board of Directors.

MOTION: Moved by George Taylor that the Board of Directors approve the Borrowing Resolution. **Carried**

d) Banking Signature:

Effective March 1, 2010, new signature forms and a financial services agreement need to be signed by the Chairman, Vice-Chairman and new CAO. The choice of Chairman, Vice-Chairman and CAO were appointed by resolution at the October 22, 2009 organizational meeting. The forms have been prepared for signature.

8. Operation Supervisor's Report:

- **Employee Safety Program:** This program was a struggle to get off the ground. The committee that was formed came to me some months ago telling me that they had come to the conclusion that too many entities within the Commission were being covered. We divided the single program into 2 areas— Drivers/Equipment Maintenance and Transfer Station Personnel. We hired a safety consultant for the transportation area to help design a driver safety manual specific to our company. The second part is designed for the yard workers and scale attendants.
- **Rural Customer Bin Reductions:** We are beginning to see some reduction in rural bins as customers are asking for them to be cancelled or changing from a 4 week to an 8 week schedule.
- **Day to Day:** The trucks and equipment are operating very well. One area we need to improve on is driver cross training. The goal is to train all drivers to be able to do all jobs.
- **Roll-Off Trailer Unit:** A more efficient schedule for the roll-off tractor trailer is being developed. Recycle bin reconfiguration in Didsbury will be noticeably different, but will not affect the present traffic flow.
- **Landfill Compaction:** Compaction tests were conducted at the landfill. The results show that our compaction factor is far better than originally anticipated.
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MOTION: Moved by Ernie Ryckman that the Board of Directors accept the Operation Supervisor's Report as presented. **Carried**

9. New Business/CAO Report:

a) Lease Agreements:

Land lease with existing tenants have been negotiated as authorized at the December 17, 2009 regular board meeting.

b) News Release:

The news release for the Commission's new web site has been sent to local papers and linked municipalities

MOTION: Moved by George Taylor that the Board of Directors receive the CAO's report as information. **Carried**

10. Committee of the Whole:

MOTION: Moved by Ernie Ryckman to take the meeting in camera. **Carried.**

The meeting moved in camera @ 11:38 am

MOTION: Moved by Al Molnar to take the meeting out of camera. **Carried.**

The meeting moved out of camera @ 12:20 pm

MOTION: Moved by George Taylor that administration enter into negotiations with Ridgeline Greenfill Inc. **Carried**

11. Adjournment – Date and Time of Next Meeting – Thursday, March 25 at 9:00 a.m. at the Town of Carstairs office.

MOTION: Moved by George Taylor that the meeting be adjourned. **Carried**

Chairman Harper adjourned the meeting at 12:30 p.m.

Chairman

Chief Administrative Officer